



**MAMEC IS PLEASED TO ANNOUNCE
THE EIGHTH MODULE OF THE**

Municipal Emergency Coordinator Training Program

Register for **Module Eight: Exercise Design** by submitting the form on the last page of this document with payment by mail or etransfer.

Register early as space will be limited!



\$225

**PER MODULE FOR
MAMEC MEMBERS**

\$250

**PER MODULE FOR
NON-MAMEC MEMBERS**

MAMEC is dedicated to keeping the cost of the training program affordable for all communities. Another advantage to membership is a reduced rate for each training course; if you are not a member but wish to join MAMEC send us an email at info@mamec.ca and we will forward a membership application.



REGISTER FOR
MODULE EIGHT BY
MAY 3RD
2024

MODULE EIGHT

Exercise Design for Municipal Coordinators

This eighth and final module of the Municipal Emergency Coordinator Training Program will communicate how set up, run, and evaluate an emergency management exercise for your community.

We will cover:

- Types of Exercises for your community
- Creating a Tabletop Exercise
- Preparing the Narrative
- Running the Exercise
- Pet Reception



May 8TH

Altona, MB

Millenium Exhibition Centre

227 10th Ave, NW, Altona

9am–4pm

May 9TH

Portage la Prairie, MB

STRIDE Place,

245 Royal Road South

9am–4pm

LUNCH WILL BE PROVIDED AT BOTH COURSES.



LEARN FROM THE BEST

Our Experts

MAMEC Executive Board worked with a Course Developer and Educator with a Doctorate and over +15 years' experience in Emergency Management to research, develop and write these training modules. The development team also included students from the University of Winnipeg who have assisted with the research on this project.

THE COMPLETE LIST OF Courses Offered

Module 1: The Role of the Municipal Emergency Coordinator

Module 2: Hazard and Risk Assessment: The process and how to use it as a foundation for plans

Module 3: How to prepare a Community Emergency Plan that meets community needs

Module 4: Emergency Operations Centre; their set-up, communicating with your team and your Council

Module 5: Reception Centre training

Module 6: Volunteers; how to find them, how to train them, how to keep them

Module 7: Understanding Trauma & Grief, A Community Response Through Care and Connection

Module 8: Exercise Design





Send form with etransfer payment to:
info@mamec.ca

Or by mail with cheque to:

MAMEC
PO Box 48053 Lakewood PO
Winnipeg, Manitoba
R2J 4A3

FIRST NAME:

LAST NAME:

(Name will appear on certificate)

PHONE #:

EMAIL:

ADDRESS:

CITY/TOWN:

PROVINCE:

POSTAL CODE:

MUNICIPALITY REPRESENTED:

(City of, Town of, RM of, Department, Organization)

EMERGENCY POSITION/FUNCTION:

(CAO, Emergency Coordinator, Councillor, Fire Chief, etc.)

TRAINING MODULE:

LOCATION:

PREVIOUS MODULES COMPLETED:

- Module 1: The Role of the Municipal Emergency Coordinator
- Module 2: Hazard and Risk Assessment: The process and how to use it as a foundation for plans
- Module 3: How to prepare a Community Emergency Plan that meets community needs
- Module 4: Emergency Operations Centre; their set-up, communicating with your team and your Council

- Module 5: Reception Centre training
- Module 6: Volunteers; how to find them, how to train them, how to keep them
- Module 7: Understanding Trauma & Grief, A Community Response Through Care and Connection
- Module 8: Exercise Design

DATE:

SIGNATURE: