



**MAMEC IS PLEASED TO ANNOUNCE
THE SIXTH MODULE OF THE**

Municipal Emergency Coordinator Training Program

Register for *Module Six: Volunteers; how to find them, how to train them, how to keep them* by submitting the form on the last page of this document with payment by mail or e-transfer.



\$225

**PER MODULE FOR
MAMEC MEMBERS**

\$250

**PER MODULE FOR
NON-MAMEC MEMBERS**

MAMEC is dedicated to keeping the cost of the training program affordable for all communities. Another advantage to membership is a reduced rate for each training course; if you are not a member but wish to join MAMEC send us an email at info@mamec.ca and we will forward a membership application.



MODULE SIX

Volunteers; how to find them, how to train them, how to keep them.

Following a major emergency, volunteers will show up, often whether a call for volunteers has been placed by the community or not. Volunteers generally fall into two main groups, those who are affiliated with a community or organization, or community members spontaneously looking for ways to help. This course will cover the potential benefits and challenges of volunteers in emergencies. It will discuss how volunteers can help to support your emergency management program, before, during and after an emergency. This course will discuss how to recruit volunteers, safely and effectively train and deploy them, and retain them. This will include:

- Planning for spontaneous volunteers
- Benefits of affiliated volunteers
- Volunteer management best practices

**REGISTER FOR
MODULE SIX BY
NOV 20TH
2023**

November 28TH

Carberry, MB

Carberry Community Memorial Hall,
224 Second Avenue
9am–4pm

November 29TH

Steinbach, MB

Steinbach Fire Department
477 Main St
9am–4pm

LUNCH WILL BE PROVIDED AT BOTH COURSES.



LEARN FROM THE BEST

Our Experts

MAMEC Executive Board worked with a Course Developer and Educator with a Doctorate and over +15 years' experience in Emergency Management to research, develop and write these training modules. The development team also included students from the University of Winnipeg who have assisted with the research on this project.

THE COMPLETE LIST OF

Courses Offered

Module 1: The Role of the Municipal Emergency Coordinator

Module 2: Hazard and Risk Assessment: The process and how to use it as a foundation for plans

Module 3: How to prepare a Community Emergency Plan that meets community needs

Module 4: Emergency Operations Centre; their set-up, communicating with your team and your Council

Module 5: Reception Centre training

Module 6: Volunteers; how to find them, how to train them, how to keep them

Module 7: Critical Incident Stress Management (CISM) for MECs

Module 8: Exercise Design





Send form with etransfer payment to:
info@mamec.ca

Or by mail with cheque to:

MAMEC
PO Box 48053 Lakewood PO
Winnipeg, Manitoba
R2J 4A3

FIRST NAME:

LAST NAME:

(Name will appear on certificate)

PHONE #:

EMAIL:

ADDRESS:

CITY/TOWN:

PROVINCE:

POSTAL CODE:

MUNICIPALITY REPRESENTED:

(City of, Town of, RM of, Department, Organization)

EMERGENCY POSITION/FUNCTION:

(CAO, Emergency Coordinator, Councillor, Fire Chief, etc.)

TRAINING MODULE:

LOCATION:

PREVIOUS MODULES COMPLETED:

- Module 1: The Role of the Municipal Emergency Coordinator
- Module 2: Hazard and Risk Assessment: The process and how to use it as a foundation for plans
- Module 3: How to prepare a Community Emergency Plan that meets community needs
- Module 4: Emergency Operations Centre; their set-up, communicating with your team and your Council

- Module 5: Reception Centre training
- Module 6: Volunteers; how to find them, how to train them, how to keep them
- Module 7: Critical Incident Stress Management (CISM) for MECs
- Module 8: Exercise Design

DATE:

SIGNATURE: