

### MAMEC IS PLEASED TO ANNOUNCE THE SIXTH MODULE OF THE

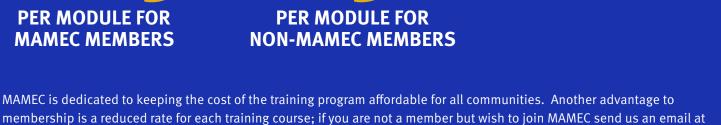
## Municipal Emergency Coordinator Training Program

Register for *Module Six: Volunteers; how* to find them, how to train them, how to keep them by submitting the form on the last page of this document with payment by mail or etransfer.

info@mamec.ca and we will forward a membership application.

\$225
PER MODULE FOR MAMEC MEMBERS

\$250 PER MODULE FOR





#### **MODULE SIX**

# Volunteers; how to find them, how to train them, how to keep them.

Following a major emergency, volunteers will show up, often whether a call for volunteers has been placed by the community or not. Volunteers generally fall into two main groups, those who are affiliated with a community or organization, or community members spontaneously looking for ways to help. This course will cover the potential benefits and challenges of volunteers in emergencies. It will discuss how volunteers can help to support your emergency management program, before, during and after an emergency. This course will discuss how to recruit volunteers, safely and effectively train and deploy them, and retain them. This will include:

- Planning for spontaneous volunteers
- Benefits of affiliated volunteers
- Volunteer management best practices

REGISTER FOR MODULE SIX BY NOV 20<sup>TH</sup> 2023

November 28<sup>™</sup>

Carberry, MB
Carberry Community Memorial Hall,
224 Second Avenue
9am-4pm

November 29<sup>™</sup>

Steinbach, MB
Steinbach Fire Department
477 Main St
9am-4pm



#### **LEARN FROM THE BEST**

### **Our Experts**

MAMEC Executive Board worked with a Course Developer and Educator with a Doctorate and over +15 years' experience in Emergency Management to research, develop and write these training modules. The development team also included students from the University of Winnipeg who have assisted with the research on this project.

#### THE COMPLETE LIST OF

### **Courses Offered**

**Module 1:** The Role of the Municipal Emergency Coordinator

**Module 2:** Hazard and Risk Assessment: The process and how to use it as a foundation for plans

**Module 3:** How to prepare a Community Emergency Plan that meets community needs

**Module 4:** Emergency Operations Centre; their set-up, communicating with your team and your Council

Module 5: Reception Centre training

**Module 6:** Volunteers; how to find them, how to train them, how to keep them

**Module 7:** Critical Incident Stress Management (CISM) for MECs

Module 8: Exercise Design





### **Send form with etransfer payment to:** info@mamec.ca

#### Or by mail with cheque to:

MAMEC PO Box 48053 Lakewood PO Winnipeg, Manitoba R2J 4A3

FIRST NAME:	LAST NAME:
(Name will appear on certificate)	
PHONE #:	EMAIL:
ADDRESS:	CITY/TOWN:
PROVINCE:	POSTAL CODE:
MUNICIPALITY REPRESENTED:  (City of, Town of, RM of, Department, Organization)	EMERGENCY POSITION/FUNCTION:  (CAO, Emergency Coordinator, Councillor, Fire Chief, etc.)
TRAINING MODULE:	LOCATION:
PREVIOUS MODULES COMPLETED:	
Module 1: The Role of the Municipal Emergency Coordinator	☐ Module 5: Reception Centre training
Module 2: Hazard and Risk Assessment: The process and how to use it as a foundation for plans	<ul><li>Module 6: Volunteers; how to find them, how to train them, how to keep them</li><li>Module 7: Critical Incident Stress</li></ul>
☐ Module 3: How to prepare a Community Emergency Plan that meets community needs	Management (CISM) for MECs  Module 8: Exercise Design
☐ Module 4: Emergency Operations Centre; their set-up, communicating with your team and your Council	
DATE:	SIGNATURE: